Government of Nepal
Ministry of Foreign Affairs

**Embassy of Nepal, Canberra**

**EXPRESSION OF INTEREST (EoI)**

Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy Buildings at Block No. 32, Section 5 at 10 Jindalee Crescent, O’Malley, ACT

**Method of Consulting Service: International**

**Project Name:** Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy Buildings at Block No. 32, Section 5 at 10 Jindalee Crescent, O’Malley, ACT 2606

**EOI:** EONCAN/B.Cons.02/076-77

**Name of the Office:** Embassy of Nepal

**Office Address:** 22 Kareelah Vista, O’Malley, ACT 2606

**Issued on:** 02 March 2020

**Financing Agency:** Government of Nepal
Abbreviations

CV - Curriculum Vitae
DP - Development Partner
EA - Executive Agency
EoI - Expression of Interest
GoN - Government of Nepal
PPA - Public Procurement Act
PPR - Public Procurement Regulation
ToR - Terms of Reference
WA - Work Approval
BA - Building Approval
NCA - National Capital Authority
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A. Request for Expression of Interest

Government of Nepal
Ministry of Foreign Affairs

Embassy of Nepal, Canberra

Date of Republication: 02 March 2020

Request for Expression of Interest

Name of Project: Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy Buildings at Block No. 32, Section 5 at 10 Jindalee Crescent, O’Malley, ACT 2606.

1. The Embassy of Nepal, Canberra invites Expression of Interest (Eoi) from eligible consulting firms (Consultants) to provide the consulting services for the Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy Buildings at Block No. 32, Section 5 at 10 Jindalee Crescent, O’Malley, ACT 2606.

2. Experienced and eligible Consulting Firms willing to provide the consulting services are invited to submit their EOI, either alone or in joint venture with other firms. The selection procedure of a consulting firm will be governed by the prevailing laws of Nepal, applicable to public procurement. The received EOIs shall be subject to evaluation criteria based on general experience, experience in similar works as well as financial, equipment and human resources.

3. Interested and eligible consulting firms (consultants) may obtain the Eoi documents free of cost at the following address or may download them from the Embassy’s below website:
Embassy of Nepal, Canberra
22 Kareelah Vista
4. Expression of Interest shall be submitted in person to the same address at or before 12:00pm on **16 March 2020**. The EoIs should be properly bound with page numbers and signature of the authorized person. In case the last date of obtaining and submission of the EoI documents happens to be a holiday, the next working day will be deemed as the due date, but the time will be the same as stipulated.

5. The EoIs submitted within the stipulated time shall be opened at 2:00pm on the last date of submission in presence of the representatives of the consulting firms/companies. Therefore, the consulting firms/companies are requested to send their representatives on the said date and time. However, the Embassy reserves the right to open the EoIs even if the representatives of any consulting firms/companies are absent.

6. Further information or clarification on the EoI can be obtained from the Embassy during office hours.

7. EoI will be assessed based on **Qualification (30%), Experience (50%) and Capacity (20%)** of a consulting firm and key personnel. Based on evaluation of EoI, only the shortlisted firms will be invited to submit the technical and financial proposal through a request for proposal. Minimum score to pass the EoI is **65% of the total weightages**.

8. The Embassy will not be responsible for any costs or expenses incurred with the preparation or delivery of the EoI.
B. Instructions for Submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms. The maximum number of partners in JV shall be limited to three.

2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last seven years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment.

3. This Expression of Interest is open to all eligible consulting firms.

4. The assignment has been scheduled for a period of five months. Expected date of commencement of the assignment is June 2020.

5. Consultants will be shortlisted in accordance with the Quality and Cost Based Selection (QCBS) method.

6. Expression of Interest should contain the following information:

(i) A cover letter addressed to the Embassy on the official letter head of the company duly signed by authorized signatory.

(ii) Applicants shall provide the following information in the respective formats given in the EoI document:

- EoI Form: Letter of Application (Form 1)
- EoI Form: Applicant’s Information (Form 2)
- EoI Form: Work Experience Details (Form 3A, 3B & 3C)
- EoI Form: Capacity Details (Form 4)
- EoI Form: Key Experts List (Form 5)

7. Applicants may submit additional information with their application, but shortlisting will be based on the evaluation of
information requested and included in the formats provided in the EoI document.

8. The Expression of Interest (EoI) documents must be duly completed and submitted in two copies in sealed envelope and should be clearly marked as “EoI Application for Short-listing for the Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy of Nepal Buildings in Canberra, Australia. The envelope should also clearly indicate the name and address of the applicant.

9. The completed EoI documents must be submitted on or before the date to the address mentioned in the “Request for Expression of Interest”. In case the date of submission falls on public holiday the submission can be made on the next working day. Any EoI document received after the closing time for submission of proposals shall not be considered for evaluation.
C. Objective of Consultancy Services or Brief ToR

1. Background and Introduction:
Government of Nepal has planned to construct its own Embassy building at the capital city of Australia, Canberra. Embassy of Nepal (EoN) based in Canberra, Australia has done lease agreement with National Capital Authority (NCA) on 02/03/2018 for the land at O’ Malley, Canberra for 99 years. As per the condition, after the lease agreement the Embassy of Nepal, Canberra has to start the construction works within 18 months of lease agreement whereas the construction works has to be finished within 3 years of the lease agreement. In this context EoN, Canberra has planned to hire consulting firm from Australia for carrying out the Architectural/Engineering design for the Embassy buildings construction project.

The site is located at O’Malley in Canberra. The site is Block No. 32 in section 5 at O’Malley which is of area 6198 sq.m. The area is located in the south-east of the Hindmarsh Drive and Yamba drive intersection of O’Malley. Picture 1 below shows the detail site survey map of the Embassy of Nepal (EON), Canberra.

Picture 1: Detail site survey Map of EON, Canberra
Picture 2: Map showing setbacks of the plot (Block 32) of EON, Canberra

The master plan of EON should comprise of Chancery block, Ambassador's residence, Diplomats' residences, Security block, parking areas, roads and greeneries.

2. Objectives:
The main objective of this consulting service is to carry out the Detailed Architectural/ Engineering design including taking works approval from NCA, hiring contractor for the construction and procurement works of Embassy buildings for Embassy of Nepal, Canberra which should be feasible from economical, aesthetical, earthquake safety and environmental point of view.

3. Scope of Work:
The scopes of the Consulting services which shall include but not limited to are as follows:

3.1 Design Phase
3.1.1 Pre-Design Phase
All the preparatory activities for design should be done at this phase as per the conditions of Lease and Development of NCA. The consultant should discuss about the embassy building proposal with NCA from the beginning.

3.1.1.1 Desk study:

A desk study should be carried out, collecting all data, maps and information relevant to embassy building design and detailing. Topographic Survey and soil Investigation report should be reviewed for further planning.

It should include reviewing the available data, collecting, reviewing and analysis of field data including topographic survey, nature and structure of surface soil and subsurface soil including groundwater, and other information as required for detail Engineering Design of embassy complex.

Further the Consultant shall assess the floor area requirements for the office and residences in consultation with the Embassy officials. Also, the consultant should evaluate the required inputs of technical team in terms of time and cost.

3.1.1.2 Consideration on Environment Protection:

The design of the building should incorporate environmental concepts such as avoiding/ minimizing adverse environmental impacts, recycling or reusing and proper handling of wastes, making optimal use of natural systems (such as solar energy and natural lights), health & safety as well as accident/ emergency management measures, contributing to positive environmental aspects (such as recharging groundwater) etc. The proposed layout and designs should be screened for any environmental risks.

Further the consultant should suggest appropriate measures in the design for protection of surrounding environment. The consultant should ensure that all environmental and heritage obligations under Environment Protection and Biodiversity Conservation Act 1999 should be met.

3.1.2 Detail Design Phase

Based on the collected information and results of the discussions mentioned above the consultants shall perform conceptual and then detail design of the building complex, following the standard codes of
practice, norms and guidelines of NCA, Canberra, Australia. For the design of building complex, conditions of development approval from NCA should be followed.

As mentioned earlier, the design will, to the extent possible, be guided by environmental and climatic factors and reflect state of the art practice in environmental consideration. The consultants shall produce detailed design and drawings as per NCA Norms, Rule and Regulation and preparation of all documents needed for design, development and work approval.

The consultants shall produce detailed quantity estimate of the building and its accessories. The consultants shall collect information on sources of materials and their lead distances and prepare rate schedules and cost estimates based on the standard norms and prevailing rates of Canberra.

The Consultants shall:

1. **Carry out the conceptual and detailed architectural design/drawing including the landscaping design for the embassy complex as per the Condition of Lease and Development of National Capital Authority (NCA) and National Capital Plan (Building Code for Diplomatic Mission).**

   The architectural design, building form including the external finishes and color, landscaping, parking, vehicular access and site planning etcetera shall all meet the requirement of National Capital Plan. The space requirement shall be finalized in coordination with the Embassy of Nepal, Canberra. Moreover, the architecture should also resemble traditional Nepalese architecture. For the landscaping, it should be carried out in accordance with a landscape plan approved by NCA.

2. **Carry out the detailed engineering (structural, electrical, sanitary, HVAC, firefighting, security) design/drawing of the embassy complex.**

   All the engineering design should be carried out in compliance with the rules and norms of NCA.

3. **Get Work Approval (WA) and Building Approval (BA) from NCA.**

   Consultant should apply for WA from NCA along with all the required documents. After getting WA, BA is required under the
building Act 2004 by a registered certifier which falls under the scope of consultant.

4. Carry out the cost estimate and specifications of the embassy complex.
Detailed cost estimate of all the building construction works along with the land development works shall be made as per the detailed design in coordination with NCA and EoN, Canberra. The detailed specification of all the works (civil, sanitary, electrical, HVAC, firefighting) shall be made based on the national/international practices to ensure the highest standards of quality in design and construction. Also, Bill of Quantities shall be prepared by the consultant to include in the tender documents.

3.2 Procurement

3.2.1 Procurement Phase
After getting formal work approval from NCA, consultant should then assist Embassy of Nepal for the processes of hiring contractor. The consultant shall prepare detailed tender document and bid notice for procurement of contractor. The consultant should also assist EoN, Canberra for the evaluation of tender document.

4. Expected Output:
It is expected that the consultant should prepare and submit clear report which includes, but not limited to the followings:

4.1 Design Phase

4.1.1 Pre-Design Phase
All the preparatory activities shall be done and should start discussion of proposal with NCA for approval.

4.1.2 Detail Design Phase:
The consultant should carry out detailed architectural and engineering design/drawing of the proposed embassy complex in coordination with the concerned officials of the Embassy and National Capital Authority, Canberra.

The consultant should prepare detailed architecture including landscaping, structure, sanitary, electrical design, firefighting, security
and drawing of the proposed complex. The engineering design should meet the requirements of Building Code and by laws of National Capital Authority, Canberra. Further, consultant should take necessary approval (Development Approval, Work Approval and Building Approval from NCA).

The consultant should submit soft copies in the Auto CAD version of all the drawings and analysis files of structure design to the Embassy.

4.2 Procurement Phase

4.2.1 Procurement Phase:

The consultant should assist EON Canberra for hiring contractor. The consultant should prepare all the documents (tender document, bid notice) needed for the procurement of contractor for embassy building construction. Consultant should also assist the Embassy for evaluation of tender document.

5. Personnel Requirements:

The consultant should provide and manage a work team comprising of the following professionals to accomplish the proposed assignment. The required number of manpower and Person-month should be in accordance with work schedule and manning schedule.

Please note that all the professionals should be registered with relevant authority and must have degree and accreditation of the relevant professional bodies which should be acceptable to NCA.

<table>
<thead>
<tr>
<th>Expert Personnel</th>
<th>Intermittent Person hour</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Design Phase</td>
<td>Procurement Phase</td>
</tr>
<tr>
<td>1.Team Leader/Principal Architect: 1 number</td>
<td>62</td>
<td>45</td>
</tr>
</tbody>
</table>

Masters degree in any of the following disciplines: Architecture/Civil engineering/Urban planning/Urban Design/City planning/Regional planning/Infrastructure planning/Construction management with Bachelors degree in architecture. Architect should have minimum 5 years experience after masters degree or 10 years experience after Bachelors degree (which do not require masters degree).

Experience of working in Nepal is added benefit.
<table>
<thead>
<tr>
<th>2. Architect: 1 number</th>
<th>195</th>
<th>0</th>
<th>195</th>
<th>Bachelors degree in architecture with minimum 5 years experience in relevant field after Bachelors degree.</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Landscape Architect: 1 number</td>
<td>35</td>
<td>0</td>
<td>35</td>
<td>Masters degree in Landscape architecture with minimum 3 years experience in relevant field or Bachelors degree in landscape architecture with minimum 5 years experience in relevant field after Bachelors degree.</td>
</tr>
<tr>
<td>4. Structural engineer: 1 number</td>
<td>130</td>
<td>0</td>
<td>130</td>
<td>Masters degree in structure/earthquake engineering with minimum 5 years general experience and 3 years specific experience of working in building design projects after Masters degree.</td>
</tr>
<tr>
<td>5. Electrical Engineer: 1 number</td>
<td>30</td>
<td>0</td>
<td>30</td>
<td>Bachelors degree in electrical engineering with minimum 5 years general experience and three years specific experience in building design project after Bachelor's degree.</td>
</tr>
<tr>
<td>6. Sanitary Engineer: 1 number</td>
<td>105</td>
<td>0</td>
<td>105</td>
<td>Bachelors degree in civil engineering and Masters in environmental engineering/sanitary engineering with minimum 3 years general experience after Masters degree. Bachelors degree in environmental engineering/sanitary engineering with minimum 5 years general experience in after Bachelors degree. The expert should have 3 years of specific experience of working in building design projects.</td>
</tr>
<tr>
<td>7. Mechanical engineer: 1 number</td>
<td>30</td>
<td>0</td>
<td>30</td>
<td>Masters degree in mechanical engineering with minimum 3 years general experience after masters degree or Bachelors degree in mechanical engineering with minimum 5 years general experience in relevant field after bachelors degree. The expert should have 3 years of specific experience of working in building design projects.</td>
</tr>
<tr>
<td>8. Geotechnical Engineer</td>
<td>15</td>
<td>0</td>
<td>15</td>
<td>Masters degree in geotechnical engineering with minimum 3 years experience in relevant field after masters degree.</td>
</tr>
<tr>
<td>9. Environment Expert</td>
<td>35</td>
<td>0</td>
<td>35</td>
<td>Masters degree in environment science with minimum 5 years general experience and 3 years specific experience of working in building projects after Masters degree.</td>
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<tr>
<td>10. Safety engineer</td>
<td>60</td>
<td>0</td>
<td>60</td>
<td>Bachelors degree in any discipline of engineering with training in construction safety with minimum 5 years general experience and 3 years specific experience in building projects.</td>
</tr>
<tr>
<td>11. Quantity surveyor: 1 number</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>Bachelors degree in quantity surveying/civil engineering with minimum 5 years' experience in relevant subject after Bachelors degree</td>
</tr>
<tr>
<td>12. Traffic Engineer</td>
<td>30</td>
<td>0</td>
<td>30</td>
<td>Masters degree in transportation engineering with at least 3 years general experience or Bachelors degree in Civil/Transportation engineering with general experience of 5 years. The expert should have specific experience of 3 years of working as Traffic Engineer.</td>
</tr>
<tr>
<td>13. Interior Designer</td>
<td>120</td>
<td>0</td>
<td>120</td>
<td>Bachelors degree in interior Designing or Diploma in interior designing with 3 yearsexperience in interior designing.</td>
</tr>
</tbody>
</table>

**Supporting staffs**

<table>
<thead>
<tr>
<th>1. Surveyor: 1 number</th>
<th>15</th>
<th>0</th>
<th>15</th>
<th>Bachelors degree in surveying with minimum 3 years experience of surveying in relevant field.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Draftsperson/Cad operator: 1 number</td>
<td>201</td>
<td>0</td>
<td>201</td>
<td>Diploma in drafting with minimum 1 years experience in relevant field.</td>
</tr>
<tr>
<td>3. Office Accountant: 1 number</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>Bachelors degree in accountancy with minimum 1 year experience in relevant field</td>
</tr>
<tr>
<td>4. Office attendant: 1 number</td>
<td>20</td>
<td>20</td>
<td>40</td>
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</tbody>
</table>

**6. Work Schedule**

The total time period of this consultancy service is **5 months**. The design work including taking Developmental Approval (DA), Works Approval
(WA), and Building Approval (BA) shall be completed within 3 months from the date of Work Order. After the design phase, procurement of works shall be finished within 2 months after getting works approval. The consultant is thus instructed to prepare their work schedule accordingly.

D. Evaluation of Consultant’s EoI Application

Consultant’s EoI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria:

<table>
<thead>
<tr>
<th>i) Eligibility &amp; Completeness Test</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of Registration of the Company/Firm</td>
<td>Should have minimum 5 years' experience</td>
</tr>
<tr>
<td>EoI Form 1: Letter of Application</td>
<td>Should comply</td>
</tr>
<tr>
<td>EoI Form 2: Applicant’s Information Form</td>
<td>Should comply</td>
</tr>
<tr>
<td>EoI Form 3: Experience (3(A) and 3(B))</td>
<td>Should comply</td>
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<tr>
<td>EoI Form 4: Capacity</td>
<td>Should comply</td>
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<tr>
<td>EoI Form 5: Qualification of Key Experts</td>
<td>Should comply</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ii) EoI Evaluation Criteria</th>
<th>Insert Minimum Requirement if Applicable</th>
<th>Score (Out of 100%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Qualification</td>
<td></td>
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<tr>
<td>Qualification of Key Experts</td>
<td>Refer ToR</td>
<td>30%</td>
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<tr>
<td>Experience of Key Experts</td>
<td>Refer ToR</td>
<td></td>
</tr>
<tr>
<td>B. Experience</td>
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<tr>
<td>General Experience of Consulting Firm</td>
<td>Detailed Architectural and Engineering Design for any infrastructure completed successfully in the last 7 years</td>
<td>50%</td>
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<tr>
<td>Specific Experience of Consulting Firm</td>
<td>Detailed Architectural and Engineering Design of buildings completed successfully in the last 7 years</td>
<td></td>
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<tr>
<td>Similar Geographical Experience of Consulting Firm</td>
<td>Detailed Architectural and Engineering Design of buildings completed successfully in similar geographic region (Canberra, Australia) in the last 7 years</td>
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</tbody>
</table>
| Financial Capacity | **Australia Dollars 2,50,000**  
Annual turnover of the Consulting firm  
(General Consultancy services turnover of best three years in the last seven years) | 20% |
E. EoI Forms & Formats

Form 1. Letter of Application
Form 2. Applicant’s Information
Form 3. Experience (General, Specific and Geographical)
Form 4. Capacity
Form 5. Qualification of Key Experts
1. Application Letter

(Letterhead of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date:............................

To,
The Embassy of Nepal
22 Kareelah Vista
O’Malley, ACT 2606
Canberra

Ref: Submission of the Expression of Interest

Dear Sir/Madam

1. Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the shortlisting information provided, the undersigned hereby apply to be shortlisted by the Embassy as Consultant for the Preparation of Detailed Architectural/Engineering Design for the Construction of Embassy Buildings at Block No. 32, Section 5, at 10 Jindalee Crescent, O’Malley, ACT.

2. Attached to this letter are photocopies of original documents defining:
   a) The Applicant’s legal status,
   b) The principal place of business

3. The Embassy is hereby authorized to verify the statements, documents, and information submitted in connection with this application. This letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by the Embassy and its authorized representatives to verify statements and information provided in this
application, or with regard to the resources, experience, and competence of the Applicant.

4. The Embassy and its authorized representatives are authorized to contact any of the signatories of this letter for any further information.¹

5. All further communication concerning this application should be addressed to the following person,
   (Name of the Person)
   (Designation)
   (Name of the Firm/Company)
   (Address)
   (Phone no., Email, Fax)

6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business and our firm/company has not been declared ineligible.

7. We further confirm that if any of our experts is engaged to prepare the ToR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant and the expert(s) will be disqualified from short-listing and participation in the assignment.

8. The undersigned declares that the statements made, and the information provided in this application are complete, true and correct in every detail.

   Signature:
   Name:
   Designation:
   For and on behalf of (Name of the Company/Firm)

¹ Applications by joint ventures should provide relevant information for each party to the application on a separate sheet.
2. Applicant's Information Form

(In case of joint venture of two or more firms to be filled separately for each constituent member)

1. Name of Firm/Company:
2. Type of Constitution (Partnership/Pvt. Ltd/Public Ltd/Public Sector/NGO):
3. Date of Registration/Commencement of Business (Please specify):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No., Fax No., Email Address:
7. Name of Authorized Contact Person, Designation, Address, Telephone:
8. Name of Authorized Local Agent, Address, Telephone and Email Address:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment)
3. Experience

3(A) General Work Experience

(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Assignment</th>
<th>Location</th>
<th>Value of Contract</th>
<th>Year Completed</th>
<th>Client</th>
<th>Description of work carried out</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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</table>
### 3(B) Specific Experience

Details of similar assignments undertaken in the previous seven years. (In case of JV of two or more firms to be filled separately for each constituent member)

<table>
<thead>
<tr>
<th>Assignment Name:</th>
<th>Approx. value of the contract (In NRs/US$/AU$)?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country:</td>
<td>Duration of assignment (months):</td>
</tr>
<tr>
<td>Location within country:</td>
<td></td>
</tr>
<tr>
<td>Name of Client:</td>
<td>Total number of person-months of the assignment:</td>
</tr>
<tr>
<td>Address:</td>
<td>Approx. value of the services provided by your firm under the contract (In NRs/US$/AU$):</td>
</tr>
<tr>
<td>Start Date (month/year):</td>
<td>Number of professional person-months provided by the JV partners or the Sub-consultants:</td>
</tr>
<tr>
<td>Completion Date (month/year):</td>
<td></td>
</tr>
<tr>
<td>Name of JV partner or Sub-consultants, if any:</td>
<td>Narrative description of Project:</td>
</tr>
</tbody>
</table>

Description of actual services provided in the assignment:

**Note:** Provide highlight on similar services provided by the consultant as required by the EOI assignment.

Firm's Name: ...........................................................................................................

---

2 Consultant should state value in the currency as mentioned in the contract.
3(C) Geographic Experience

Experience of working in similar geographic region or country
(In case of JV of two or more firms to be filled separately for each constituent member)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Project</th>
<th>Location (Country/Region)</th>
<th>Execution year and duration</th>
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4. Capacity

4(A). Financial Capacity
(In case of JV of two or more firms to be filled separately for each Constituent member.)

| Year | Amount in NRs/US$/AU$:
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Average Annual Turnover:

(Note: Supporting documents for Average Turnover should be submitted for the above.)
4(B). Infrastructure/equipment related to the proposed assignment

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<tr>
<th>S. No.</th>
<th>Infrastructure/equipment required</th>
<th>Requirements Description</th>
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<tbody>
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</table>
5. **Key Experts** (Include details of Key Experts only)  
(In case of JV of two or more firms to be filled separately for each constituent member)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name</th>
<th>Position</th>
<th>Highest Qualification</th>
<th>Work Experience (in year)</th>
<th>Specific Work Experience (in year)</th>
<th>Nationality</th>
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Note: Please insert more rows if necessary.